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# **Student Academic Records and Financial Services (SARFS)**

**Billing and Financial Aid at a Glance  
for Undergraduate Students**

**University at Buffalo**

**Fall 2009**

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# Presentation Outline

- Paying Your Bill
- Financial Aid Checklist
- Student Academic Records & Financial Services (SARFS) contact information

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# Paying Your Bill

## Important Facts:

- Fall 2009 bills sent 7/27/09– due date of 8/25/09

### Fall 2009 Billing Dates

- Issued in the student's name.
- Mailed to the permanent address on file.
- Four bills are produced each semester.
- Bills include account activity up to the date they are produced. Subsequent activity will appear on the next bill.

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# Paying Your Bill (continued)

## Charges Include:

- Tuition and Fees
- Housing and Food Service
- Student Medical Insurance
  - Complete SMI Waiver if you have your own coverage. Enrollment and Waiver Form
- New Student Fee
- Campus Cash/Misc. Charges



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# Deferments On Your Bill

- The amount due will be reduced by the pending Financial Aid awards on your billing statement.  
(Direct Loan Recipients - refer to slide #12)
- You must pay the amount due on your bill in full **by the due date** in order to avoid late fees.

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# Payment Methods

- **Electronic Payment**
- **Credit/Debit cards with MC/VISA or Discover Logo. Note – debit cards carry maximum daily limits – check with your financial institution.**
  - **Account balance information and electronic payment is available online at:**  
**[src.buffalo.edu/epayment](http://src.buffalo.edu/epayment)**
    - **Account balance inquiry**
      - **requires a UB IT Name and Password**

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## **Payment Methods (continued)**

- **Mail Payments – Check, money order, MC/Visa/Discover**
  - Use return address envelope enclosed with your bill
- **In-Person Payments at 232 Capen - Cash, Personal Checks and Credit Cards**
  - MasterCard, Visa, and Discover

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# UB Time Payment Plan (UBTP)

- Application fee is \$45.00 per semester.
- Students who join in the Fall will automatically be enrolled for the spring unless you cancel your membership by the due date of the last fall bill.
- UB Time Payment Plan terms are as follows:
- 50% of account balance is due each billing due date Sample Time Payment Plan
- UBTP Application

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## Direct Deposit

- Apply to have your Financial Aid refunds directly deposited into your checking or savings account.
- We encourage submission of your application at least 4 weeks prior to the first day of class.
- [Direct Deposit Application](#)

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# Financial Aid Checklist

- **Application Process**
  - **2009-2010 Free Application for Federal Student Aid (FAFSA)**  
[fafsa.ed.gov](http://fafsa.ed.gov)
    - UB's Federal School code is 002837.
  - **2009-2010 Tuition Assistance Program (TAP)**  
[www.tapweb.org/totw](http://www.tapweb.org/totw)
    - **Full-time NYS Residents Only**
    - **UB's TAP School Codes:**
      - Undergraduate: 1010      Graduate: 5130
      - Medical/Dental: 5133      Law: 5132

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# Financial Aid Checklist (Continued)

- **2009-2010 Award Letter**
  - **Accept your aid on BIRD at (716) 645-7800**
    - **Grants and scholarships are already accepted for you.**
  - **First-time Stafford Loan Borrowers MUST**
    - **Complete Electronic Master Promissory Note (eMPN).**  
**[src.buffalo.edu/financialaid/empn](http://src.buffalo.edu/financialaid/empn) **and****
    - **Entrance Counseling**  
**[src.buffalo.edu/financialaid/entrance](http://src.buffalo.edu/financialaid/entrance)**  
**in order to have funds count as a pending credit against the account balance**

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# **Student Academic Records and Financial Services (SARFS)**

**The Student Response Center (SRC)  
is the single point of contact for  
students who require the following  
services:**

- Financial Aid**
- Student Billing**
- Academic Records**

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# Contacting the SRC

**SRC representatives can be reached  
Monday – Friday 8:30am-4:30 pm:**

- (716) 645-2450
- 1 (866) 838-7257 (Toll Free)

**To schedule an appointment with a Financial Aid  
Advisor**

- ( 716) 645-6013

**OR –**

**Email your inquires to: [src@buffalo.edu](mailto:src@buffalo.edu)**

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# **“In-person” Locations**

## **North Campus**

- **232 Capen Hall** (Student Response Center)
- **109 Norton Hall**

## **South Campus**

- **104 Harriman Hall** (Student Response Center)

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# **SRC Website**

**[src.buffalo.edu](http://src.buffalo.edu)**

**The Web site is a resource to:**

- **Download and print various forms**
- **Find answers to your questions**
- **Gain valuable information**